



Butterfield

## Butterfield Online - How To: My Services

In the new Butterfield Online, your starting point after login will be the Bulletins page under the My Services tab. Here you will see important news and general information posted by Butterfield. Also, new mail messages in your Butterfield Online Inbox will be available here.

Dashboard  
Accounts  
Bill Payments  
Credit Cards  
Beneficiaries  
Transfers  
Wire Transfers  
Pending Transfers And Payments  
Standing Instructions  
Bank Drafts  
Fixed Deposits  
Cheques  
Customer Requests  
**My Services**  
**Bulletins**  
Mailbox  
Alerts  
Preferences

**Bulletins**

You have no new messages.

**The British Airways Business Visa(R) Card**

The new British Airways Business Visa® Card is aligned with the British Airways Executive Club. Earn one BA Mile for every business-related purchase you make. Tailored for business professionals, the British Airways Business Visa® Card offers one BA Mile for every business-related dollar spent and two BA Miles for every dollar spent on more details.

Your Mailbox, allows you to compose, send and receive messages on banking-related issues to Butterfield.

Dashboard  
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Preferences

**Mailbox**

[Compose Message](#) [Inbox](#)

This is your secure Butterfield Online Mailbox. Click on sender name to view the complete message.

**Bulletins**

| Sender                    | Subject                               |
|---------------------------|---------------------------------------|
| <a href="#">BANKADMIN</a> | Welcome to the new Butterfield Online |

To compose message, click "Compose".

**Compose Message**

[Compose Message](#) [Inbox](#)

Submit a question using secured messaging form below.

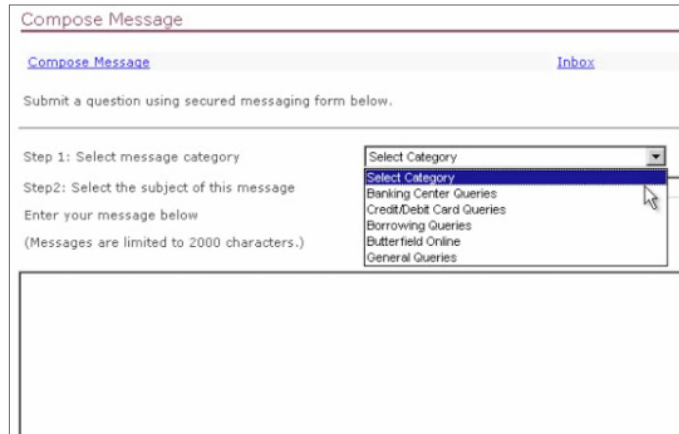
Step 1: Select message category

Step2: Select the subject of this message

Enter your message below  
(Messages are limited to 2000 characters.)

## Butterfield Online - How To: My Services (continued)

Step 1: Select a category.



Compose Message

[Compose Message](#) [Inbox](#)

Submit a question using secured messaging form below.

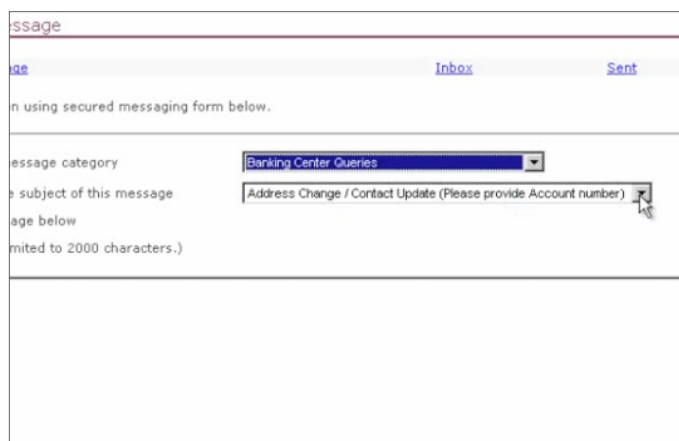
Step 1: Select message category

Step2: Select the subject of this message

Enter your message below  
(Messages are limited to 2000 characters.)

Select Category  
Select Category  
Banking Center Queries  
Credit/Debit Card Queries  
Borrowing Queries  
Butterfield Online  
General Queries

Step 2: Select a subject.



Compose Message

[Compose Message](#) [Inbox](#) [Sent](#)

Submit a question using secured messaging form below.

Message category

Subject of this message

Enter your message below  
(Messages are limited to 2000 characters.)

Banking Center Queries  
Address Change / Contact Update (Please provide Account number)

Enter comments and click "Submit".

If you have an external e-mail address registered with the bank, you can choose to be notified via e-mail that your message has been answered and is available to be viewed in your Butterfield Online inbox.



Step 1: Select message category

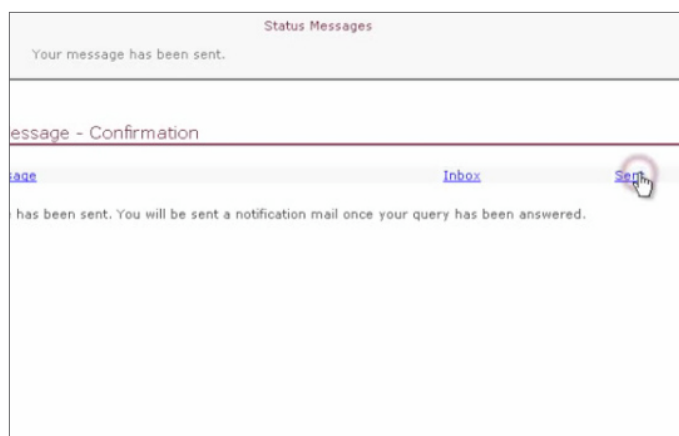
Step2: Select the subject of this message

Enter your message below  
(Messages are limited to 2000 characters.)

Comments belong here.

Submit

Select "Sent" to view all sent messages.



Status Messages

Your message has been sent.

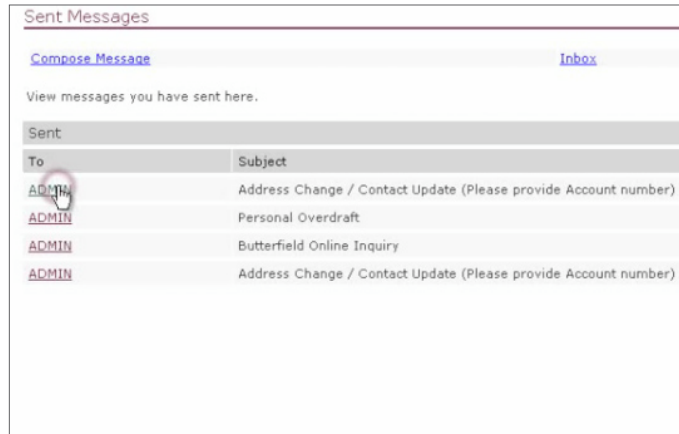
Compose Message - Confirmation

[Compose Message](#) [Inbox](#) [Sent](#)

Your message has been sent. You will be sent a notification mail once your query has been answered.

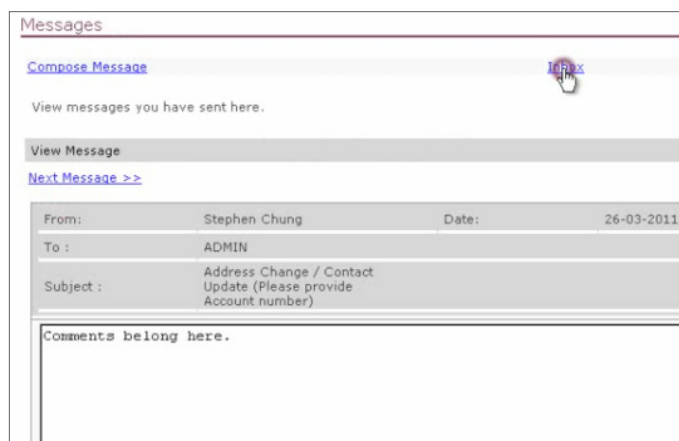
## Butterfield Online - How To: My Services (continued)

To review the message, click the link.



| To                    | Subject                                                         |
|-----------------------|-----------------------------------------------------------------|
| <a href="#">ADMIN</a> | Address Change / Contact Update (Please provide Account number) |
| <a href="#">ADMIN</a> | Personal Overdraft                                              |
| <a href="#">ADMIN</a> | Butterfield Online Inquiry                                      |
| <a href="#">ADMIN</a> | Address Change / Contact Update (Please provide Account number) |

Select "Inbox" to view any return messages from Butterfield.



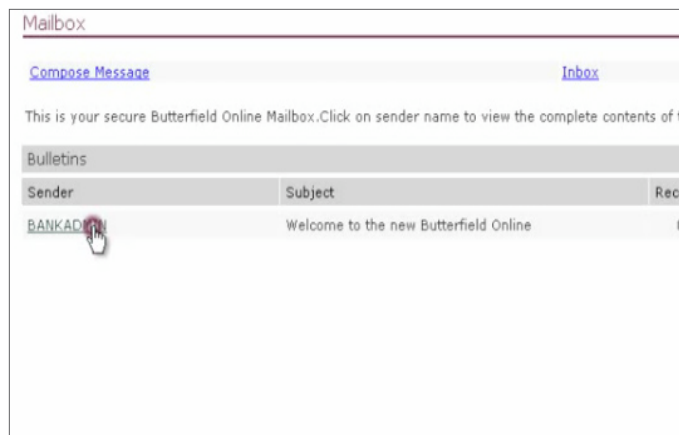
From: Stephen Chung      Date: 26-03-2011

To : ADMIN

Subject : Address Change / Contact Update (Please provide Account number)

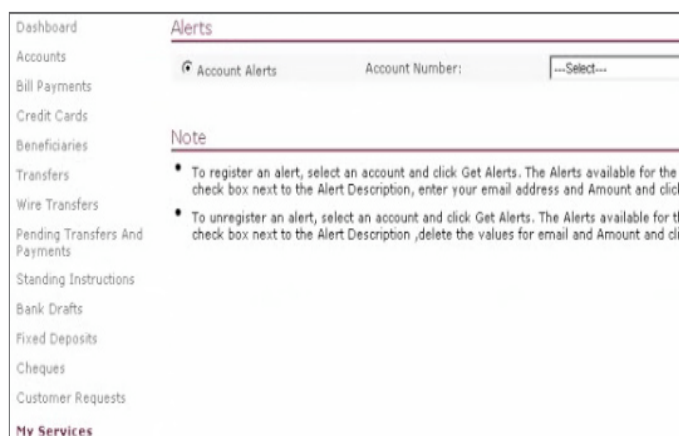
Comments belong here.

To review the message, click the link.



| Sender                 | Subject                               | Rec |
|------------------------|---------------------------------------|-----|
| <a href="#">BANKAD</a> | Welcome to the new Butterfield Online |     |

"Alerts" allow you to set an "Account Balance Alert" on your accounts.



Account Alerts      Account Number:

**Note**

- To register an alert, select an account and click Get Alerts. The Alerts available for the check box next to the Alert Description, enter your email address and Amount and click
- To unregister an alert, select an account and click Get Alerts. The Alerts available for the check box next to the Alert Description, delete the values for email and Amount and click

**My Services**

## Butterfield Online - How To: My Services (continued)

Select the account you would like to set the alert for, click "Get Alerts".

Account Number: -0600000880017- BMD 61,352.42

Get Alerts

Select an account and click Get Alerts. The Alerts available for the account will be displayed . Check the Alert Description, enter your email address and Amount and click Submit. The Alert will be registered.

Select an account and click Get Alerts. The Alerts available for the account will be displayed . Check the Alert Description ,delete the values for email and Amount and click submit.

Check "Account Balance Alert", enter an e-mail address where the alert should be sent, then enter the amount. If your account balance drops below this amount an e-mail alert will be sent. Select "Submit".

Account Number: -0600000880017- BMD 61,352.42

Get Alerts

| Alert Description     | Email         | Amount |
|-----------------------|---------------|--------|
| ACCOUNT BALANCE ALERT | test@test.com | 10,000 |

Submit

Select an account and click Get Alerts. The Alerts available for the account will be displayed . Check the Alert Description, enter your email address and Amount and click Submit. The Alert will be registered.

Select an account and click Get Alerts. The Alerts available for the account will be displayed . Check the Alert Description ,delete the values for email and Amount and click submit.

Review your information and click "Back" to change or "Confirm" to finish the setup.

Alerts - Verification

| Alert Description     | Email         | Parameters      |
|-----------------------|---------------|-----------------|
| ACCOUNT BALANCE ALERT | test@test.com | Amount : 10,000 |

Back Confirm

I

Under "Preferences", you may set nicknames for your accounts. For example: Household expenses, US Savings, etc.

Credit Cards

Beneficiaries

Transfers

Wire Transfers

Pending Transfers And Payments

Standing Instructions

Bank Drafts

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Mailbox

Alerts

Preferences

Note

- Nickname can be alphanumeric and also include special characters like (,):,=,\* and space

## Butterfield Online - How To: My Services (continued)

Click "Submit".

Preferences

**Set Account Nickname**

| Customer Name      | Account Number | Account Nickname                                |
|--------------------|----------------|-------------------------------------------------|
| STEPHEN JUAN CHUNG | 0600000880017  | <input type="text" value="Household Expenses"/> |
|                    | 0600000880028  | <input type="text" value="US Savings"/>         |
|                    | 8400000880040  | <input type="text"/>                            |

Note

- Nickname can be alphanumeric and also include special characters like ( ) : = \* and space.

Review your information and click "Back" to change or "Confirm" to finish the setup.

Preferences - Verification

| Account Number | Account Nickname   |
|----------------|--------------------|
| 0600000880017  | Household Expenses |
| 0600000880028  | US Savings         |