



Butterfield Online - How To: Wire Transfers

Before you get started you will need to know the Beneficiary's payment information such as IBAN or account number, full name, address and bank details for a wire transfer.

If you've already set up the beneficiary to receive a wire transfer in the "Beneficiaries" section, initiating the wire transfer will be straightforward.

Let's get started. To initiate a wire transfer, select "Wire Transfers".

Step 1: Select beneficiary and associated template if you have already set up the beneficiary to receive wire transfers; otherwise, it will be considered a "New Payment".

In this example we will select "New Payment".

Select beneficiary's IBAN or account number and enter his or her details.

Enter beneficiary name and address. In this example the wire transfer will be paying university fees.

Order Wire Transfer

Step 1: Select Type

Existing Beneficiary --No Beneficiary Found-- Payment Template: []

New Payment

To Account: * [----Select----]

Beneficiary Name:

Beneficiary Address:

City:

Country: [----Select----]

Step 2: Select When to Pay

Order Wire Transfer

Step 1: Select Type

Existing Beneficiary --No Beneficiary Found-- Payment Template: [----Select----]

New Payment

To Account: * [----Select----]

Beneficiary Name: []

Beneficiary Address: []

City: []

Country: [----Select----]

Step 2: Select When to Pay

To Account: * [Account Number] [12341234]

Beneficiary Name: [University of NC]

Beneficiary Address: [PO Box: 1234]

City: []

Country: [----Select----]

Step 2: Select When to Pay

Pay Now 02-02-2012 Transfer Date

Pay Later

Setup Standing Instruction

Step 3: Choose Account Details

From Account: * [----Select----]

Butterfield Online - How To: Wire Transfers (continued)

Step 2: Select when to pay. Let's pay now.

Country: UNITED STATES

Step 2: Select When to Pay

Pay Now 02-02-2012 Transfer Date

Pay Later

Setup Standing Instruction

Step 3: Choose Account Details

From Account: * -----Select-----

From Amount:

To Amount:

Transfer Currency: * -----Select-----

Inclusive of charges

Step 4: Select Intermediary Bank Details (Optional)

Click checkbox above to enter optional Intermediary Bank Details.

All rights reserved. [Fee Schedule](#) [Exchange Rate - Buy](#) [Exchange Rate - Sell](#) [Market Commentary](#) [Fixed Deposit](#)

Step 3: Select the account the funds are to be drawn from, the amount and currency.

“Inclusive of charges” option takes the banking charges from the “From Amount” entered. “To Amount” is the amount deposited into the beneficiary’s account.

Step 3: Choose Account Details

From Account: * -US Savings- BMD 30,443.75 30,443.75 BMD

From Amount:

To Amount:

Transfer Currency: * -----Select-----

Inclusive of charges

Step 4: Select Intermediary Bank Details (Optional)

Click checkbox above to enter optional Intermediary Bank Details.

Step 5: Select Beneficiary Bank Details

SWIFT [Search Swift Code](#)

National Clearing Code

SWIFT Code:

Bank Name:

Bank Address:

Lets transfer \$2000 US dollars to a beneficiary’s account. Will use the “To Amount”.

Step 3: Choose Account Details

From Account: * -US Savings- BMD 30,443.75 30,443.75 BMD

From Amount:

To Amount: 2000.00

Transfer Currency: * UNITED STATES DOLLAR(USD)

Inclusive of charges

Step 4: Select Intermediary Bank Details (Optional)

Click checkbox above to enter optional Intermediary Bank Details.

Step 5: Select Beneficiary Bank Details

SWIFT [Search Swift Code](#)

National Clearing Code

SWIFT Code:

Bank Name:

Bank Address:

Step 4: In certain cases, wiring funds from Butterfield to a beneficiary’s account at another bank will involve the use of an intermediary bank. This information will need to be entered into the beneficiary’s banking details.

For this example we will jump to step 5, as the set up process is the same.

SWIFT [Search Swift Code](#)

National Clearing Code

SWIFT Code:

Bank Name:

Bank Address:

City:

Country:

Beneficiary Bank Account # with Intermediary :

Butterfield Online - How To: Wire Transfers (continued)

Step 5: From the beneficiary's banking details, it will state either SWIFT or National Clearing. Lets select SWIFT. Click "Search Swift Code".

Step 4: Select Intermediary Bank Details (Optional)
Click checkbox above to enter optional Intermediary Bank Details.

Step 5: Select Beneficiary Bank Details

SWIFT [Search Swift Code](#)

National Clearing Code

SWIFT Code:
Bank Name:
Bank Address:
City:
Country:
Beneficiary Bank Account #
with Intermediary :

The Swift Code Search window appears, enter bank name and swift number.

List

Bank of America SWIFT Code BOFAUS6SGDS

Search

SWIFT	Bank Address 1	Country	City
Search values.			

Once located select the bank.

List

Bank of America SWIFT Code BOFAUS6SGDS

Search Select Bank

SWIFT	Bank Address 1	Country	City
ICA, N.A.	BOFAUS6SGDS 301, S KINGS DR	UNITED STATES	CHARLOTTE
ICA, N.A.	BOFAUS6SGDS 9923, REA RD	UNITED STATES	CHARLOTTE
ICA, N.A.	BOFAUS6SGDS 3021, PROSPERITY CHURCH RD	UNITED STATES	CHARLOTTE
ICA, N.A.	BOFAUS6SGDS 13000, YORK RD	UNITED STATES	CHARLOTTE
ICA, N.A.	BOFAUS6SGDS 8538, PARK RD	UNITED STATES	CHARLOTTE
ICA, N.A.	BOFAUS6SGDS 100, N TRYON ST	UNITED STATES	CHARLOTTE
ICA, N.A.	BOFAUS6SGDS 100, N TRYON ST	UNITED STATES	CHARLOTTE

The information will appear in step 5.

Step 5: Select Beneficiary Bank Details

SWIFT [Search Swift Code](#)

National Clearing Code

SWIFT Code: BOFAUS6SGDS
Bank Name: BANK OF AMERICA, N.A.
Bank Address: 301, S KINGS DR
City: CHARLOTTE
Country: UNITED STATES
Beneficiary Bank Account #
with Intermediary :

Step 6: Payment Details (Optional)
Click checkbox above to enter optional Payment Details

Step 7: Sender to Receiver Information (Optional)

Butterfield Online - How To: Wire Transfers (continued)

Step 6: Although it is optional, it's a good idea to enter payment details, as this will help you to keep track of your transactions.

Country: UNITED STATES
Beneficiary Bank Account #
with Intermediary :

Step 6: Payment Details (Optional)

Payment Details 1:

Payment Details 2:

Payment Details 3:

Payment Details 4:

Step 7: Sender to Receiver Information (Optional)

Click checkbox above to enter optional Sender to Receiver Information

*: Indicates mandatory field.

Note

Step 7: It is also a good idea to enter "Sender to Receiver Information" details, as this will aid the beneficiary to identify what the wire transfer is for.

Payment Details 1:

Payment Details 2:

Payment Details 3:

Payment Details 4:

Step 7: Sender to Receiver Information (Optional)

Description 1:

Description 2:

Description 3:

Description 4:

Description 5:

*: Indicates mandatory field.

Note

Click "Submit".

Sender Information (Optional) SWIFT Field 72

field.

Verify the wire transfer information. Make changes or confirm the information.

Information (72)

University Fees - Tuition

Student ID 9999

15.00




20.09

2,043.69

Change

Butterfield Online - How To: Wire Transfers (continued)

The wire transfer has been initiated with Butterfield. You may print the confirmation page for your records.

Status Messages	
	Funds Transfer successful
	Transaction Reference Number - 120539342949779
	Transaction submitted for Order Wire Transfer having reference 120539342949779 H Authorised

To Amount:	
To Account Currency:	
Inclusive of Charges:	
From Account:	
Exchange Rate:	
Pay Now:	
Beneficiary Bank Details (57)	
SWIFT Code:	
National Clearing Code:	

Here's a tip: If you scheduled to pay the wire transfer at a later date, you can view the transaction in the 'Pending Transfer and Payments' section.

Dashboard	<table border="1"><thead><tr><th colspan="2">Status Messages</th></tr></thead><tbody><tr><td></td><td>Funds Transfer successful</td></tr><tr><td></td><td>Transaction Reference Number - 120539342949779</td></tr><tr><td></td><td>Transaction submitted for Order Wire Transfer having refer Authorised</td></tr></tbody></table>	Status Messages			Funds Transfer successful		Transaction Reference Number - 120539342949779		Transaction submitted for Order Wire Transfer having refer Authorised
Status Messages									
		Funds Transfer successful							
		Transaction Reference Number - 120539342949779							
		Transaction submitted for Order Wire Transfer having refer Authorised							
Accounts									
Bill Payments									
Credit Cards									
Beneficiaries									
Transfers									
Wire Transfers									
Order Wire Transfer									
Pending Transfers And Payments									

Sender to Receiver Information (72)	
Description 1:	
Description 2:	
Description 3:	
Description 4:	
Description 5:	
Charges and Taxes	
Charges:	
FCPT(Applicable for Bermuda users):	